



## INTERNAL QUALITY ASSURANCE CELL (IQAC)

### VASANTA COLLEGE FOR WOMEN

Admitted to the Privileges of Banaras Hindu University  
Krishnamurti Foundation India, Rajghat, Varanasi - 221 001



Dated : 23/09/2023

### MEETING NOTICE

There will be a Meeting of the IQAC members will be held on 25/09/2023 at 12:00 Noon in the office of Principal, Vasanta College for Women, Rajghat Fort, Varanasi

Following members are requested to attend the Meeting:

1. Prof. Alka Singh, Principal
2. Dr. Seema Srivastava
3. Dr. Archana Tiwari
4. Dr. Minakshi Biswal
5. Dr. Asha Pandey
6. Dr. Manjari Jhunjunwala
7. Dr. Preeti Singh
8. Dr. Yogita Beri
9. Dr. Richa Singh
10. Dr. Rajiv Jaiswal
11. Dr. R. N. Mohanta, Librarian

Chairperson

Coordinator *Shivastava*

Member *Archana Tiwari*

Member

Member

Member *Manjari*

Member *Preeti S*

Member *Bees*

Member *R. Singh*

Member *R.N.*

Member

### AGENDA :

- To discuss about the creation of photo repository to help the data compilation work.
- Revision of PSOs and Cos for the current session.
- To discuss the introduction of more add on courses.
- To create awareness in faculty members to apply for sponsored projects.
- To discuss the constitution of IKS and NEP Committee.

*Alka Singh*  
Principal/Chairperson



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Dated : 25/09/2023

### MINUTES

A meeting of the IQAC was held on 25/09/2023 at 12:00 Noon in the Office of the Principal, Vasanta College for Women, Rajghat Fort, Varanasi.

#### Following members attended the Meeting:

1. Prof. Alka Singh, Principal
2. Dr. Seema Srivastava
3. Dr. Archana Tiwari
4. Dr. Minakshi Biswal
5. Dr. Asha Pandey
6. Dr. Manjari Jhunjunwala
7. Dr. Preeti Singh
8. Dr. Yogita Beri
9. Dr. Richa Singh
10. Dr. Rajiv Jaiswal
11. Dr. R. N. Mohanta, Librarian

Chairperson

Coordinator *Shrivastava*

Member *Archana Tiwari*

Member

Member

Member *Manjari*

Member *Preeti S*

Member *Beri*

Member *R. Singh*

Member *Rajiv*

Member

The previous minutes were read before the members and no objection was raised. Prof. Asha Pandey and Dr. R. N. Mohanta were absent. The proposed agenda was discussed and following resolutions were made.

- All the departments will be asked to prepare a Google Drive to collect photos of all the events and activities. Similar drive will be created by all the Cells, Committees and Clubs also to create a photo repository in the college.
- All the departments will be asked to revise their Cos and PSOs for the current session.
- All the departments will be asked to prepare add on / Value added courses related with their respective discipline.
- Associate Professors will be asked to apply for ICSSR or other agency sponsored projects,
- IKS and NEP committees have to be formed.

*Alka Singh*  
Principal/Chairperson

*Shrivastava*  
Coordinator



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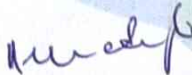
### VASANTA COLLEGE FOR WOMEN

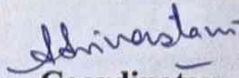
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## ACTION TAKEN REPORT

- All the departments, Cells & Committees were requested to create a drive for Photo repository.
- All the departments were asked to observe their POs and Cos and if any session is needed, it should be done at the departmental level.
- As decided in the meeting, the departments were requested to prepare the add on / value added courses for the benefit of students.
- Associate Professors of the all the departments were requested to apply for ICSSR or other related sponsored projects.
- Two committees namely IKS and NEP are formed with immediate effect.

  
Principal/Chairperson

  
Coordinator

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### VASANTA COLLEGE FOR WOMEN

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Dated : 06/01/2024

### MEETING NOTICE

A Meeting of the IQAC members will be held on **08/01/2024** in the principal's office at **11:00 AM** following members are requested to attend the meeting.

1. Prof. Alka Singh, Principal
2. Dr. Seema Srivastava
3. Dr. Archana Tiwari
4. Dr. Asha Pandey
5. Dr. Manjari Jhunjhunwala
6. Dr. Preeti Singh
7. Dr. Yogita Beri
8. Dr. Richa Singh
9. Dr. Rajiv Jaiswal
10. Dr. R. N. Mohanta, Librarian

Chairperson

Coordinator *Shrivastava*

Member *Archana Tiwari*

Member *Asha Pandey*

Member *Manjari*

Member *Preeti S*

Member *Beri*

Member *R. Singh*

Member *Rajiv*

Member *R. Mohanta*

### AGENDA :

- To discuss about the workshop on ICT integration (ICT Workshop).
- To discuss the strategy to create awareness of NEP for the upcoming session.
- To discuss the completion of AQAR 2022-23 work.

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*Alka Singh*  
Principal/Chairperson



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Dated : 08/01/2024

### MINUTES

A meeting of the IQAC was held on 08/01/2024 at 11:00 AM in the Office of the Principal, Vasanta College for Women, Rajghat Fort, Varanasi.

#### Following members attended the Meeting:

- |                                  |                              |
|----------------------------------|------------------------------|
| 1. Prof. Alka Singh, Principal   | Chairperson                  |
| 2. Dr. Seema Srivastava          | Coordinator <i>Minakshi</i>  |
| 3. Dr. Archana Tiwari            | Member <i>Archana Tiwari</i> |
| 4. Dr. Asha Pandey               | Member <i>Asha Pandey</i>    |
| 5. Dr. Manjari Jhunjhunwala      | Member <i>Manjari</i>        |
| 6. Dr. Preeti Singh              | Member <i>Preeti</i>         |
| 7. Dr. Yogita Beri               | Member <i>Beri</i>           |
| 8. Dr. Richa Singh               | Member <i>R. Singh</i>       |
| 9. Dr. Rajiv Jaiswal             | Member <i>Rajiv</i>          |
| 10. Dr. R. N. Mohanta, Librarian | Member <i>R. Mohanta</i>     |

The previous minutes were read before the members and no objection was raised. Prof. Minakshi Biswal was not present as she left the college and joined elsewhere.

The proposed agenda was discussed and following resolutions were made.

- It was decided to accept and collaborate with NEP Committee to discuss about the ICT integration workshop.
- It was decided that faculty members of the college will be requested to attend the online NEP workshop.
- It was observed that AQAR 2022-23 is almost ready to be uploaded as all the work is completed.
- The Chairperson informed the members that Dr. Minakshi Biswal has taken VRS.

*Alka Singh*  
Principal/Chairperson

*Minakshi*  
Coordinator



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### **ACTION TAKEN REPORT**

- An initiative taken by NEP Committee regarding the workshop on ICT integration, in collaboration with IQAC is planned to be held in the month of March in the guidance of Prof. K. Srinivasan.
- All the faculty members are encouraged to attend the online NEP workshop title: NEP 2020 Orientation and sensitization conducted by Malviya Mission Teachers Training Centre.
- The AQAR 2022-23 was uploaded on 14-03-2023.

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**Principal/Chairperson**

*Shivastan*  
**Coordinator**

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Dated : 16/03/2024

### MEETING NOTICE

A Meeting of the IQAC members will be held on **18/03/2024** in the principal's office at **01:00 PM** following members are requested to attend the meeting.

1. Prof. Alka Singh, Principal
2. Dr. Seema Srivastava
3. Dr. Archana Tiwari
4. Dr. Asha Pandey
5. Dr. Manjari Jhunjhunwala
6. Dr. Preeti Singh
7. Dr. Yogita Beri
8. Dr. Richa Singh
9. Dr. Rajiv Jaiswal
10. Dr. R. N. Mohanta, Librarian

Chairperson

Coordinator *Shivastan*

Member *Archana Tiwari*

Member *Asha Pandey*

Member *Manjari*

Member *Preeti Singh*

Member *Yogita Beri*

Member *Richa Singh*

Member *Rajiv Jaiswal*

Member *R. N. Mohanta*

### AGENDA :

- To discuss about the need of revision of IQAC Committee, and Departmental Nodal Officers.
- To discuss about the new format of NAAC for AQAR as revised by UGC.
- To discuss and plan for the entrepreneurship fair.

*Alka Singh*  
Principal/Chairperson

*Shivastan*  
Coordinator



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Dated : 18/03/2024

**MINUTES**

A meeting of the IQAC was held on **18/03/2024** at **01:00 PM** in the Office of the Principal, Vasanta College for Women, Rajghat Fort, Varanasi.

**Following members attended the Meeting:**

1. Prof. Alka Singh, Principal
2. Dr. Seema Srivastava
3. Dr. Archana Tiwari
4. Dr. Asha Pandey
5. Dr. Manjari Jhunjhunwala
6. Dr. Preeti Singh
7. Dr. Yogita Beri
8. Dr. Richa Singh
9. Dr. Rajiv Jaiswal
10. Dr. R. N. Mohanta, Librarian

Chairperson

Coordinator

Member

Member

Member

Member

Member

Member

Member

Member

**The proposed agenda was discussed and following resolutions were made :**

- It was decided that the Committee should be revised for the new academic session, as per the norms.
- In order to create awareness among IQAC member about the new format and guidelines of UGC, NAAC, it was decided that 2 or 3 members will be nominated to attend NAAC workshops so that they can later disseminate information to others.
- It was decided that the entrepreneur fair can be held in the month of April.

*Alka Singh*  
Principal/Chairperson

*Shivastava*  
Coordinator





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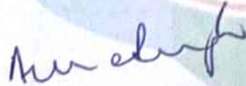
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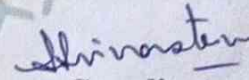


### ACTION TAKEN REPORT

- It was decided in the meeting that as per norms the committee must be revised. The following names were suggested to be included in the committee.  
Prof. Manjari Jhunjhunwala as IQAC Coordinator, Dr. Richa Singh as Co-coordinator, Dr. Manisha Singh, Dr. Tulasi Kumar Joshi, Dr. G. Thavasi Murugan as teacher members, Mr. Sanjeev Kumar as a library staff, Mr. Mahtab Ahmad as technical staff.
- The names of Prof. Kalpalata Pandey, Dr. Piyush Pahade and Dr. Mahesh Sharma were suggested as external committee members.
- Prof. Manjari Jhunjhunwala, Dr. Richa Singh and Mr. Mahtab Ahmad were nominated to attend the National Workshop on Quality, Ranking and Accreditation of HEIs conducted by Institute for Academic Excellence, Hyderabad. It was a paid, two days workshop to understand the strategies to strengthen Quality Measures.
- The Annie Besant Centre for entrepreneur skills of the college was instructed to hold the entrepreneur Fair. The cell decided to hold the fair on 18<sup>th</sup> April, 2024 in the college campus.



**Principal/Chairperson**



**Coordinator**

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Dated : 02/05/2024

### MEETING NOTICE

There will be a Meeting of the IQAC members will be held on **03/05/2024** at **11:30 AM** in the office of Principal, Vasanta College for Women, Rajghat Fort, Varanasi

**Following members are requested to attend the Meeting:**

- |                                |                                |
|--------------------------------|--------------------------------|
| 1. Prof. Alka Singh, Principal | Chairperson                    |
| 2. Prof. Asha Pandey           | Member <i>Ashapandey</i>       |
| 3. Dr. Yogita Beri             | Member <i>Beri</i>             |
| 4. Dr. Manisha Misra           | Member                         |
| 5. Dr. Rajiv Jaiswal           | Member <i>Rajiv</i>            |
| 6. Dr. G. Thavasi Murugan      | Member <i>Thavasi</i>          |
| 7. Dr. Tulsi Kumar Joshi       | Member <i>Joshi</i>            |
| 8. Mr. Trikal Sharma           | Member <i>Sharma</i>           |
| 9. Mr. Sanjeev Kumar SINGH     | Member <i>Sanjeev</i>          |
| 10. Mr. Mahtab Ahmad           | Member <i>Mahtab</i>           |
| 11. Dr. Richa Singh            | Co-Coordinator <i>R. Singh</i> |
| 12. Prof. Manjari Jhunjunwala  | Coordinator <i>Manjari</i>     |

### AGENDA :

- To finalize the composition of revised IQAC Committee.
- To revise the team of departmental Nodal officers.
- To study the format of Self- appraisal Form for the submission of AQAR 2023-24.
- To plan workshops/webinars on Gender Environmental issues and IPR.

*Manoj Singh*

Principal/Chairperson



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Dated : 03/05/2024

## MINUTES

A meeting of the IQAC was held on **03/05/2024** at **11:30 AM** in the Office of the Principal, Vasanta College for Women, Rajghat Fort, Varanasi.

### Following members attended the Meeting:

1. Prof. Alka Singh, Principal	Chairperson
2. Prof. Asha Pandey	Member <i>Asha Pandey</i>
3. Dr. Yogita Beri	Member <i>Beri</i>
4. Dr. Manisha Misra	Member
5. Dr. Rajiv Jaiswal	Member <i>Rajiv</i>
6. Dr. G. Thavasi Murugan	Member <i>G. Thavasi Murugan</i>
7. Dr. Tulsi Kumar Joshi	Member <i>Tulsi Kumar Joshi</i>
8. Mr. Trikal Sharma	Member <i>Trikal Sharma</i>
9. Mr. Sanjeev Kumar SINGH	Member <i>Sanjeev</i>
10. Mr. Mahtab Ahmad	Member <i>Mahtab Ahmad</i>
11. Dr. Richa Singh	Co-Coordinator <i>R. Singh</i>
12. Prof. Manjari Jhunjhunwala	Coordinator <i>Manjari</i>

### Following resolutions have been made in the meeting:

- The Chairperson of IQAC, Prof. Alka Singh addressed the Cell and decided that IQAC would be revised after the ratification of Management Committee.
- It was decided that seven criteria be allotted to each member.
- The Chairperson decided that a coordinator and co-coordinator would look into the working of the cell.
- It was decided that team of Nodal officers would be revised as well.
- IQAC will conduct workshop / webinars on IPR and LGBTQ Club will be directed to conduct a programme of Gender issues and Environment Club of are college to celebrate would Environment da on 5<sup>th</sup> June 2024.

Principal/Chairperson

Coordinator



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## ACTION TAKEN REPORT

- Internal Quality Assurance Cell (IQAC) of the college was revised after the ratification of Management Committee. The Committee comprises of following members :

1.	Prof. Alka Singh	Principal, Vasanta College for Women	Chairperson
2.	Sri S.N. Dubey	Manager, Vasanta College for Women	Member
3.	Prof. Sushila Singh	Emeritus Professor, BHU	External Member
4.	Prof. Harikesh Singh	Former VC, J.P. University, Chhapra	External Member
5.	Prof. Kalplata Pandey	Former VC, Jannayak Chandrashekhhar University, Ballia	External Member
6.	Dr. Piyush Pahade	Head, Dept. of Zoology President, IQAC Cluster India	External Member
7.	Dr. Mahesh Sharma	Assistant Professor, English, CIHTS	External Member
8.	Dr. Asha Pandey	Professor, Education	Teacher Representative
9.	Dr. Yogita Beri	Associate Professor, Economics	Teacher Representative
10.	Dr. Manisha Mishra	Assistant Professor, Political Science	Teacher Representative
11.	Dr. Rajiv Jaiswal	Assistant Professor, AIHC & Archaeology	Teacher Representative
12.	Dr. G. Thavasi Murugan	Assistant Professor, Geography	Teacher Representative
13.	Dr. Tulsi Kumar Joshi	Assistant Professor, Sanskrit	Teacher Representative
14.	Mr. Trikal Sharma	Administrative Officer	Administrative Staff
15.	Mr. Sanjeev Kumar	Professional Assistant, Library	Library Staff
16.	Dr. R.K. Pandey	Student's Parent	Parent Representative
17.	Dr. Richa Singh	Assistant Professor, Psychology	Co-Coordinator
18.	Dr. Manjari Jhunjunwala	Professor, English	IQAC Coordinator
19.	Mr. Mahtab Ahmad	Assistant (UDC)	Technical Staff

The team of Nodal Officers was revised as well. The list follows :

1.	AIHC & Arch.	Dr. Samvedna Singh
2.	Commerce	Dr. Rashika Jain
3.	Economics	Dr. Yogendra Jain
4.	Education	Dr. Vibha Singh Patel
5.	English	Dr. Sunita Arya
6.	French	Dr. Sandeep Kumar Pandey
7.	Geography	Dr. Rashmi
8.	Hindi	Dr. Kiran Tiwari
9.	History	Dr. Mahesh K. Meena
10.	Home Science	Dr. Kalpana Agrawal
11.	Music (Instrumental)	Dr. Sanjay Kumar Verma
12.	Music (Vocal)	Dr. Hanuman P. Gupta
13.	Painting	Dr. Parveen Sultana
14.	Philosophy	Dr. Arvind Jaiswal
15.	Political Science	Dr. Punita Pathak
16.	Psychology	Dr. Akanksha Chaurasia
17.	Sanskrit	Dr. Shahina Parveen
18.	Sociology	Dr. Akanksha Trivedi
19.	Urdu	Dr. Tamanna Shaheen

  
Principal/Chairperson

  
Coordinator

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